

Kiveton Park Primary Care Centre

Patient Participation Group Meeting held on 20 May 2015

Attendees: Keith Emsden (Chair), Katrina Fletcher, Dorothy Bradley(Vice-Chair), Stephen Bradley (Joint-Secretary), Alicia Higgins, Marianne Bailey (Reception Manager), Jean Hirst, Marilyn White, Mack Bullen, Susan Wietscher, Marsha Raynes (Practice Manager)

Apologies: Helen Greer-Waring, Chloe Sarginson, Barry Winterbottom (Treasurer), Barbara Baker

Keith opened the meeting by explaining that the aim of the PPG was to encourage patients to work together with the Kiveton Medical Practice to provide the best possible service for the eleven thousand patients making up the practice.

Keith suggested that the group should consider holding future meetings/awareness days at locations in Todwick and Harthill to include patients in those localities in the PPG process.

Keith asked each attendee to introduce themselves to the group and give their reason(s) for making the effort to attend and get involved in the PPG. A common motivation was the excellent medical treatment that participants had received from the practice.

The minutes of the last meeting were agreed without any changes.

The only matter arising from the last meeting was the occasional problem with the appointments system. Marsha and Marianne would look into individual complaints brought to their attention as part of a continuous improvement process.

In the absence of the Treasurer his report was deferred until the next meeting.

Susan reported on the last Rotherham PPG network meeting. Susan explained that the network represented 34 PPGs in the Rotherham area. Susan provided an informative review of the funding issues facing the Local Health Authority. There is a current overspend of £4m and suggestions to reduce this included some charge for treatments, a reduction in "cosmetic procedures" and a charge for missed appointments.

Susan provided copies of the March/April Healthwatch Rotherham Newsletter and informed the meeting that improved A&E facilities were to be provided at Rotherham Hospital and would involve relocation of the town walk-in centre to a site next to A & E.

Keith volunteered to provide transport to the Healthy Balance event to be held at the New York Stadium, Rotherham, on 3 June 2015 and would make arrangements with those wanting to go.

As part of the National PPG Awareness Week, 1st to 6th June 2015, it was agreed to hold a coffee day at Kiveton surgery on Thursday 4th June 2015. Marsha suggested that 2 sessions, 9am to 12 noon and 2pm to 4pm would cover the busier periods of the day and agreed that the most effective location was within the surgery.

Alicia agreed to design a poster for display in the local surgeries, the village halls in Todwick and Wales and Kiveton Library with the aim of informing patients of the existence of the PPG, what it does and encouraging them to come along to the monthly meetings and coffee mornings.

Mac was to look into the possibility of setting up a notice board at Finningley Lodge – Keith suggested that funds were available to cover any associated costs.

The Senior Practice Nurse will be the guest speaker at the June meeting and will explain the differing roles of the nursing team and the services they can provide.

Marsha informed the meeting that there were specialist nurses in the practice for diabetic and heart patients and aortic aneurysm screening. There were also contact points for local opticians and the Dementia Society.

Keith asked the meeting for suggestions of topics that could be included as part of the monthly coffee mornings to inform patients and possibly encourage the formation of self-help/support groups for particular conditions where experiences could be shared.

Suggestions included dementia, autism, skin cancer, coeliac disease, diabetes and the use of defibrillators. The aim was to provide a presentation of one these at the July coffee morning .

The next meeting of the PPG was set for 17 June 2015, at the Kiveton Surgery, starting at 6.00pm.

After the meeting Marsha and Marianne kindly gave a tour of the surgery facilities with a brief explanation of the administration needed to run the practice effectively.