

**Kiveton Park Primary Care Centre**  
**Patient Participation Group**  
**17<sup>th</sup> June 2015**

**Attending:** Keith Emsden (chair), Barbara Barker, Jean Hirst, Alicia Higgins, Chole Sarginson, Mari Gabbitas, Brandon Fletcher, Katrina Fletcher, Ron Law, Marilyn White, Linda Bainbridge, Helen Greer-Waring, Barry Winterbottom, Dorothy Bradley, Marianne Bailey, Marsha Raynes, Christine Handley, Becky Clowes (minutes)

**Apologies:** Stephen Bradley, John Brabbs, Susan Wietscher

The minutes of the meeting dated 20<sup>th</sup> May 2015 were agreed.

**Treasurers Report:**

We have £378 in the bank. Barry and Keith are now both signatories on the account. The bank account is currently at HSBC, and the nearest branch is in Dinnington, it was proposed by Barry that we move the account to Barclays in Kiveton, this was agreed.

**Chris Handley:**

Chris shared the following about her role within the practice and the nursing department:

- The practice has always been very forward thinking about practice nursing.
- The practice currently has 3 practice nurses and 2 Health Care Assistants (HCAs).
- The HCAs take blood, can do simple dressings, stitches, flu vaccinations, pneumonia vaccinations, B12 injections. Jayne one of the HCAs can do spirometry.
- Smoking Cessation in Rotherham was started at Kiveton.
- The Practice Nurses deal with minor illnesses at the surgery, such as UTIs, throat infections, eye infections. All the practice nurses are ear care specialists and do travel vaccinations.
- The Practice Nurses deal with Chronic Disease management – Asthma, COPD, Diabetes.
- Chris has responsibility for Rheumatology and Shared Care patients.

Keith thanked Chris for coming to speak to the group.

**Awareness day coffee mornings:**

So far two have been held, but they have not gone as well as were expected. A discussion was had as to whether the groups should continue doing these in the same format, and it was decided to carry on, as it is probably too early to evaluate the success of these.

The next coffee morning will be on Monday 13<sup>th</sup> July from 9.30 until 12.30, people need to let Keith know their availability.

**PPG Literature:**

Alicia has done a poster to promote the PPG coffee morning. The coffee morning could be advertised in the following places:

- Schools
- Local shops
- The library
- Churches
- Your Mag
- Harthill Parish Magazine.

Action: Keith to contact Lynda about posters.

It was agreed that the agenda items not covered, would be discussed at the next meeting.

**News from the surgery:**

- A new receptionist, Kerry is starting on Friday.
- There are two posts still to be filled, for a receptionist and a clinical coder.
- Wendy in admin is retiring.

**AOB:**

- The group will hold an awareness day for young people in October half term, they will speak to Sue Kelly about this and see if it can involve UC2.
- Lynda mentioned Nicola Lowry at the library who can offer people supports about benefits and mental health, she also mentioned Bus Stop Banter (she has cards about this).
- There is a Dementia Friendly Session at Clifton Park on 25<sup>th</sup> June.
- There is a session about Celiac Disease at Carlton Park on 29<sup>th</sup> June.

**Next meeting:** Wednesday 15<sup>th</sup> July.