

Patient Participation Group Meeting 20th March 2013

Apologies: Liz Simmonite, Matthew Perry, Barry Winterbottom, Charles Hazle, Sarah Wylie

Present: Marilyn White, Jean Hirst, Keith Emsden, Susan Wietscher, Derek Say, Marsha Raynes

Minutes of the last meeting were read and a true record of the minutes agreed.

1. Treasurer's report – Charles is awaiting the paperwork from the HSBC bank and it was decided that Barry Winterbottom (Treasurer), Brian Daniel (Chairman), Charles Hazle (Business Manager) and Marsha Raynes (Assistant Practice Manager) would all be signatures on the account. KE said that the Coal Board had a regeneration scheme giving funding to things such as PPG and would look in to it once the account was opened.
2. Progress on promoting the group – The group had noticed the message on the right hand side of the prescription. SW said that she knew a lady had spoken to CJH, but nothing further had happened. BD thought it would be a nice idea to personally email other members on the PPG who hadn't attended for a while and maybe put a note that although they might not want to attend the meetings that they may like to be supporters at events held by the PPG. BD said it would also be a good idea to invite younger people to the meetings and would get in touch with Joanne Palmer at Wales High to see if she has anyone interested in the group.
3. Communications – PPG Magazine – BD thought that a magazine would be a good idea. MW thought that maybe a news letter may be better in the first instance. BD thought that good headlines would outbalance the bad healthcare headlines that NHS Rotherham were receiving at the moment. BD said that he would like to do the magazine and MW asked what sort of things would be put in the magazine. BD said it was the group's job to inform patients are things happening at the practice. SW said things could

be put in the magazine from the Rotherham meetings such as the dementia funding. BD said that he would look for funding as it would be expensive and would approach local companies such as Greencore, Kiveton Steele etc. MW and SW asked if a draft copy could be available first.

4. Physical Activities – KE said that he and the subcommittee had met with Dr Wallis on Monday evening regarding the PA day. This was going to be on Wednesday 17th July 2013 at the surgery. Dr Wallis had contacted a lot of people about various groups in Rotherham and would finalise what she wanted over the next couple of months then let the group know what she wanted them to do to help. She hoped that the Lord Mayor, a local Olympic medallist and others would be able to attend the event. KE said that it was a big project, but felt Dr Wallis was very capable. SW thought that a fruit stand rather than a cake stand may be a good idea. KE said they would await Dr Wallis' instructions.
5. Rotherham PPG Network – It was decided that BD, BW and KE would attend this meeting in April. They would put the Carers Day, Physical Activities and the Organisation/Commitment of the group forward as the groups' achievements. CJH would write to Helen Wyatt to confirm this officially.
6. NHS Choices Website – DTS showed the group a comment/complaint from the NHS website about the practice. DTS said that the practice were very upset at the comment/complaint and could only respond by leaving a comment on the site as the patient had withheld their details. The group were also distressed at the complaint/comment. DTS said that any positive comments would be welcomed on the website.
7. News from the practice – DTS said that Dr Rob Thornton was fitting in well at the practice as the Registrar. He also said that building work on the chemist would hopefully start over the summer and informed the group that the practice were exploring the possibility of a coffee shop on site.

The meeting was closed and the next meeting would be held on 17th April.